



City of Gary Department of Commerce Building Division  
401 Broadway \* Gary, IN 46402 \* (219) 881-1377 \* (219) 881-1425 (fax)

**2020**

**CONTRACTOR'S**

**LICENSING EXAMINATION**

**PACKET**

(Open Book Examination)



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### INFORMATION FACT SHEET #1

City of Gary email: [www.gary.gov](http://www.gary.gov)

**EXAMINATION DATES:** (Registration postmark deadline is **TWO WEEKS** prior to testing dates.  
**REGISTRATION DEADLINE DATES ARE IN PARENTHESES).**

February 6, 2020 (**January 23, 2020**)  
March 5, 2020 (**February 20, 2020**)  
April 2, 2020 (**March 19, 2020**)  
May 7, 2020 (**April 23, 2020**)  
June 4, 2020 (**May 21, 2020**)  
July 2, 2020 (**June 18, 2020**)

August 6, 2020 (**July 23, 2020**)  
September 3, 2020 (**August 20, 2020**)  
October 1, 2020 (**September 17, 2020**)  
November 5, 2020 (**October 22, 2020**)  
December 3, 2020 (**November 19, 2020**)

**TESTING TIME:** 10:00am-12:30pm

**TESTING LOCATION:** Genesis Convention Center, LaPorte Room.  
1 Genesis Center Plaza, Gary, IN 46402

**TEST FEE:** \$150 per examination  
(Make payable to: City of Gary)

The City of Gary will administer the following **written** examinations:

#### TEST AREAS:

- \* Demolition
- \* Drywall
- \* Electrical
- \* Fire Protection Systems
- \* General Contractor – Unlimited
- \* Mechanical - HVAC
- \* Carpentry
- \* Roofing
- \* General Contractor – Limited

**TO REGISTER:** You must complete and mail the registration form, stating the **Name of the Test** and **Date of the Test** along with a **Check, Cashier's Check or Money Order**, payable to: **CITY OF GARY**

**All registration materials must be postmarked two weeks prior to the examination date**



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## INFORMATION FACT SHEET #2

For the various Contractor's Licensing Examinations, use the Code Books listed below as a guide to purchase and/or use as a reference for the Open Book Examination. However, you are responsible for having the appropriate Code Book adopted by the City of Gary.

### **\*Demolition**

International Building Code (IBC), 2012 Edition  
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition  
Indiana Amendments for all code books

### **\*Drywall**

International Building Code (IBC), 2012 Edition  
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition  
Indiana Amendments for all code books

### **\*Electrical**

International Building Code (IBC), 2012 Edition  
National Electrical Code, 2008 Edition  
Indiana Amendments for all code books

### **\*Fire Protection Systems**

International Building Code (IBC), 2012 Edition  
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition  
International Fire Code, 2014 Edition  
Indiana Amendments for all code books

### **\*General Contractor – Limited**

International Building Code (IBC), 2012 Edition  
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition  
Indiana Amendments for all code books

**\*General Contractor – Unlimited**

International Building Code (IBC), 2012 Edition

International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition

Indiana Amendments for all code books

**\*Mechanical**

International Mechanical Code (IMC), 2012 Edition

International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition

International Fuel Gas Code (IFG), 2012 Edition

Indiana Amendments for all code books

**\*Roofing**

International Building Code (IBC), 2012 Edition

International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition

Indiana Amendments for all code books

**\*Carpentry**

International Building Code (IBC), 2012 Edition

International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition

Indiana Amendments for all code books



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**THINGS YOU SHOULD KNOW:**

- **CODE BOOKS** – The ICC will not mail to Post Office boxes.
- The Code Books adopted by the City of Gary, IN may be purchased by check, money order, and credit cards or online. Order Code books from:

**International Code Council**

Attn: Customer Service  
4051 West Flossmoor Road  
Country Club Hills, IL 60478  
Phone: 888-422-7233 Fax: 800-214-7167

For downloading Indiana Amendments:

Shipping must be included in your order. Shipping charges are determined by dollar amount

**NOTE:** As the City of Gary adopts updated Codes, in accordance with State of Indiana guidelines, exams for the Contractor’s Licensing Examinations will be designed using the updated Codes.

\*ICC members may receive additional discounts on above price list.

ICC Product Store Online: [www.iccsafe.org](http://www.iccsafe.org)



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### INFORMATION FACT SHEET #3

#### OUR RESPONSIBILITY

City of Gary Building Division in preparation for facilitating Contractor's Licensing Examination will:

- \*Secure the testing facility
  
- \*Design examinations based on Code adopted by the City of Gary, IN
  - International Building Code (IBC), 2012 Ed.
  - International Mechanical Code (IMC), 2012 Ed.
  - International Electrical Code (IEC), 2008 Ed.
  - International Residential Code (IRC), 2003 Ed.
  
- \*Proctor the Contractor's Licensing Examination.
  
- \* Supply the test instrument and pencils
  
- \*Permit an open book format for test examination with multiple choice questions
  
- \*Score results within (10) days after the examination date
  
- \*Communicate results to test examinees

#### YOUR RESPONSIBILITY

As Test Examinee for the Contractor's Licensing Examination you will:

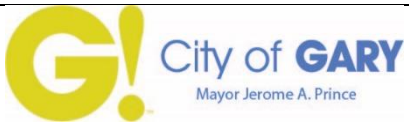
- \*Obtain for the Contractor's Licensing Examination and the appropriate Code Books, adopted by the City of Gary:
  - International Building Code (IBC), 2012 Ed.
  - International Mechanical Code (IMC), 2012 Ed.
  - International Electrical Code (IEC), 2002 Ed.
  - International Residential Code (IRC), 2002 Ed.
  
- \*Self-Prepare for the Contractor's Licensing Examination by studying and reviewing the appropriate Code Books, as adopted by the City of Gary and State of Indiana, for the registered test
  
- \*Register for the examination by completing and mailing the Registration Form with Test Fee to: **City of Gary**  
All registrations must be received two weeks prior to the examination date. Upon receipt of registration materials, confirmation will be mailed to the examinee
  
- Only Cashier's Checks or Money Orders will be accepted. No refunds. Make payable to: **City of Gary**  
No cancellation less than 72 hours of confirmed examination date, otherwise test fee is forfeited
  
- \*Arrive at scheduled testing facility to be

**YOUR RESPONSIBILITY (cont.)**

processed one hour before test time.

\*Have photo ID for admittance to the exam.  
City of Gary will accept a driver's license or  
military ID, including Social Security Number.

\*Meet requirements of the Gary Building  
Department for Licensing Contractor's.



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**CITY OF GARY REGISTRATION INFORMATION**

**Please print or type:**

**Mr./Mrs./Ms.** \_\_\_\_\_

**Company:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Telephone: Ofc.**( ) \_\_\_\_\_ **Fax**( ) \_\_\_\_\_ **Home:**( ) \_\_\_\_\_

**Email (please print legibly):** \_\_\_\_\_

**Name of Test to be taken:** \_\_\_\_\_ **Enclosed Fee: \$** \_\_\_\_\_

**Date of test to be taken:** \_\_\_\_\_ **Emergency Number** ( ) \_\_\_\_\_