City of Gary Department of Commerce Building Division
401 Broadway * Gary, IN 46402 * (219) 881-1377 * (219) 881-1425 (fax)

2021

CONTRACTOR'S LICENSING EXAMINATION PACKET

(Open Book Examination)

City of Gary Department of Commerce Building Division
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INFORMATION FACT SHEET #1

City of Gary email: www.gary.gov

EXAMINATION DATES: (Registration postmark deadline is **TWO WEEKS** prior to testing dates. **REGISTRATION DEADLINE DATES ARE IN PARENTHESES).**

February 4, 2021 **(January 21, 2021)**
March 4, 2021 **(February 18, 2021)**
April 1, 2021 **(March 18, 2021)**
May 6, 2021 **(April 22, 2021)**
June 3, 2021 **(May 20, 20210)**
July 1, 2021 **(June 17, 2021)**
August 5, 2021 **(July 22, 2021)**
September 2, 2021 **(August 19, 2021)**
October 7, 2021 **(September 23, 2021)**
November 4, 2021 **(October 21, 2021)**
December 2, 2021 **(November 18, 2021)**

TESTING TIME: **10:00am-12:30pm**

TESTING LOCATION: **Genesis Convention Center, LaPorte Room.**
1 Genesis Center Plaza, Gary, IN 46402

TEST FEE: **$150 per examination**
(Make payable to: City of Gary)

The City of Gary will administer the following **written** examinations:

TEST AREAS:

* Demolition
* Drywall
* Electrical
* Fire Protection Systems
* General Contractor – Unlimited
* Mechanical - HVAC
* Carpentry
* Roofing
* General Contractor – Limited

TO REGISTER: You must complete and mail the registration form, stating the ***Name of the Test*** and ***Date of the Test*** along with a ***Check, Cashier's Check or Money Order***, payable to: **CITY OF GARY**

All registration materials must be postmarked two weeks prior to the examination date

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INFORMATION FACT SHEET #2

For the various Contractor's Licensing Examinations, use the Code Books listed below as a guide to purchase and/or use as a reference for the Open Book Examination. However, you are responsible for having the appropriate Code Book adopted by the City of Gary.

***Demolition**
International Building Code (IBC), 2012 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition
Indiana Amendments for all code books

***Drywall**
International Building Code (IBC), 2012 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition
Indiana Amendments for all code books

***Electrical**
International Building Code (IBC), 2012 Edition
National Electrical Code, 2008 Edition
Indiana Amendments for all code books

***Fire Protection Systems**
International Building Code (IBC), 2012 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition
International Fire Code, 2014 Edition
Indiana Amendments for all code books

***General Contractor – Limited**
International Building Code (IBC), 2012 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition
Indiana Amendments for all code books

***General Contractor – Unlimited**
International Building Code (IBC), 2012 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition
Indiana Amendments for all code books

***Mechanical**
International Mechanical Code (IMC), 2012 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition
International Fuel Gas Code (IFG), 2012 Edition
Indiana Amendments for all code books

***Roofing**
International Building Code (IBC), 2012 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition
Indiana Amendments for all code books

***Carpentry**
International Building Code (IBC), 2012 Edition
International Residential Code for One and Two Family Dwellings (IRC), 2003 Edition
Indiana Amendments for all code books

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THINGS YOU SHOULD KNOW:

- **CODE BOOKS** – The ICC will not mail to Post Office boxes.
- The Code Books adopted by the City of Gary, IN may be purchased by check, money order, and credit cards or online. Order Code books from:

International Code Council
Attn: Customer Service
4051 West Flossmoor Road
Country Club Hills, IL 60478
Phone: 888-422-7233 Fax: 800-214-7167

For downloading Indiana Amendments:

Shipping must be included in your order. Shipping charges are determined by dollar amount

NOTE: As the City of Gary adopts updated Codes, in accordance with State of Indiana guidelines, exams for the Contractor's Licensing Examinations will be designed using the updated Codes.

***ICC** members may receive additional discounts on above price list.
ICC Product Store Online: www.iccsafe.org

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INFORMATION FACT SHEET #3

OUR RESPONSIBILITY
City of Gary Building Division in preparation for facilitating Contractor's Licensing Examination **will:**

*Secure the testing facility

*Design examinations based on Code adopted by the City of Gary, IN

-International Building Code (IBC), 2012 Ed.
-International Mechanical Code (IMC), 2012 Ed.
-International Electrical Code (IEC), 2008 Ed.
-International Residential Code (IRC), 2003 Ed.

*Proctor the Contractor's Licensing Examination.

* Supply the test instrument and pencils

*Permit an open book format for test examination with multiple choice questions

*Score results within (10) days after the examination date

*Communicate results to test examinees

YOUR RESPONSIBILITY
As Test Examinee for the Contractor's Licensing Examination you will:

*Obtain for the Contractor's Licensing Examination and the appropriate Code Books, adopted by the City of Gary:

-International Building Code (IBC), 2012 Ed.
-International Mechanical Code (IMC), 2012 Ed.
-International Electrical Code (IEC), 2002 Ed.
-International Residential Code (IRC), 2002 Ed.

*Self-Prepare for the Contractor's Licensing Examination by studying and reviewing the appropriate Code Books, as adopted by the City of Gary and State of Indiana, for the registered test

*Register for the examination by completing and mailing the Registration Form with Test Fee to: **City of Gary**
All registrations must be received two weeks prior to the examination date. Upon receipt of registration materials, confirmation will be mailed to the examinee

Only Cashier's Checks or Money Orders will be accepted. No refunds. Make payable to:
City of Gary
No cancellation less than 72 hours of confirmed examination date, otherwise test fee is forfeited

*Arrive at scheduled testing facility to be

YOUR RESPONSIBILITY (cont.)

processed one hour before test time.

*Have photo ID for admittance to the exam. City of Gary will accept a driver's license or military ID, including Social Security Number.

*Meet requirements of the Gary Building Department for Licensing Contractor's.

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CITY OF GARY REGISTRATION INFORMATION

Please print or type:

Mr./Mrs./Ms. _____

Company:_____ **Title:**_____

Address:_____ **City:**_____ **State:**_____ **Zip:**_____

Telephone: Ofc.( ) _____ **Fax( )**_____ **Home:( )**_____

Email (please print legibly): _____

Name of Test to be taken: _____ **Enclosed Fee: $**_____

Date of test to be taken:_____ **Emergency Number ( )**_____