

**GARY PARK DISTRICT  
PARKS AND RECREATION RENTAL APPLICATION**

**APPLICANT INFORMATION**

|  |                      |                          |                 |
|--|----------------------|--------------------------|-----------------|
| <b>PERMIT APPLICATION FEE RECEIPT NUMBER</b> |                      | <b>TODAY'S DATE</b>      |                 |
| <b>NAME OF APPLICANT</b>                     | <b>DATE OF BIRTH</b> | <b>DRIVERS/STATE ID#</b> |                 |
| <b>E-MAIL ADDRESS</b>                        | <b>CELL PHONE</b>    | <b>ALTERNATE PHONE</b>   |                 |
| <b>ADDRESS</b>                               | <b>CITY</b>          | <b>STATE</b>             | <b>ZIP CODE</b> |

**EVENT INFORMATION**

|  |                                |
|--|--------------------------------|
| <b>EVENT NAME</b>  | <b>NAME OF EVENT ORGANIZER</b> |
| <b>EVENT DAY ON SITE-CONTACT (IF DIFFERENT FROM APPLICANT)</b> | <b>CELL PHONE</b>              |
| <b>PARTICIPANTS</b>  | <b>TOTAL ATTENDANCE</b>        |

THE GARY PARKS DISTRICT IS INTERESTED IN LEARNING ABOUT PARK USERS. PLEASE SELECT THE GROUP(S) WHICH BEST DESCRIBES YOUR PARTICIPANTS

- YOUTH (17 AND YOUNGER)
  YOUNG ADULT (18-34)
  ADULT (35-39)
  SENIORS (60+)
  ALL AGES/FAMILY

**1<sup>ST</sup> CHOICE**

|                       |                                   |                                      |                          |
|-----------------------|-----------------------------------|--------------------------------------|--------------------------|
| <b>SET UP DATE(S)</b> | <b>EVENT DATES</b>                | <b>TEAR DOWN DATES</b>               | <b>PARK</b>              |
| <b>SET UP TIMES</b>   | <b>EVENTS TIMES<br/>FROM: TO:</b> | <b>TEAR DOWN TIMES<br/>FROM: TO:</b> | <b>SPECIFIC LOCATION</b> |

**2<sup>ND</sup> CHOICE**

|                       |                                   |                                      |                          |
|-----------------------|-----------------------------------|--------------------------------------|--------------------------|
| <b>SET UP DATE(S)</b> | <b>EVENT DATES</b>                | <b>TEAR DOWN DATES</b>               | <b>PARK</b>              |
| <b>SET UP TIMES</b>   | <b>EVENTS TIMES<br/>FROM: TO:</b> | <b>TEAR DOWN TIMES<br/>FROM: TO:</b> | <b>SPECIFIC LOCATION</b> |

**PAVILION PERMIT FEE INFORMATION**

| PAVILION                               | PERMIT FEE | BUILDING | SECURITY  | TOTAL DUE | CAPACITY |
|--|------------|----------|---|-----------|----------|
| AMBRIDGE MANN                          | \$350.00   | \$225.00 | \$125.00 (Two Security)                           | \$350.00  | 300      |
| BRUNSWICK                              | \$300.00   | \$175.00 | \$125.00 (Two Security)                           | \$300.00  | 200      |
| GLEN RYAN                              | \$162.50   | \$100.00 | \$62.50 (One Security)                            | \$162.50  | 40       |
| *HOWE PAVILION<br>(Under Construction) | \$162.50   | \$100.00 | \$125.00 (Two Security)<br>\$62.50 (One Security) | \$162.50  | 60       |

|                              |          |          |   |          |     |
|------------------------------|----------|----------|---|----------|-----|
| IRONWOOD                     | \$162.50 | \$100.00 | \$62.50 (One Security)<br>\$125.00 (Two Security) | \$162.50 | 60  |
| TOLLESTON                    | \$350.00 | \$225.00 | \$125.00 (Security)                               | \$350.00 | 300 |
| REPAST<br>ALL PAVILIONS      | \$102.50 | \$65.00  | \$37.50 (One Security)                            | \$102.50 |     |
| SHELTER RENTAL<br>Permit Fee | \$20.00  |          |   |          |     |

**RULES AND REGULATIONS**

1. Permit fees for all Park Pavilions/Shelters shall be paid at least (2) weeks in advance of the event.
2. Park Pavilions/Shelters are rented on a first come first serve basis.
3. No Refund or Permit Fees or Exchanges of Park Pavilions/Shelters unless due to circumstances beyond the contract of the Parks Department including but not limited to, Acts of God and power outages/shortages or at the sole discretion, determines that the event cannot be scheduled.
4. All events shall end and the Park Pavilions/Shelters vacated no later than 1 A.M.
5. All adults (ages 19 and above) shall have one (1) uniformed security for their events. All young adults (12 to 18 years) and family reunions shall have three (3) uniformed security guards for their events.
6. The applicant and/or its agents, officers or invitees are strictly prohibited from selling any type of alcoholic beverages in any of the Park Pavilions/Shelters.
7. All events held in Pavilions/Shelters are subject to inspections. Violation of any Park Pavilion/Shelter rules, laws, ordinances, statutes, regulations or orders of any governmental authority shall cause this permit to be revoked and the event cancelled.
8. Decorating time shall be (1) hour prior to the event. Table and standing decorations only.
9. Applicant shall be responsible for putting up tables and chairs.
10. Smoking is strictly prohibited in any of the Park Pavilions.
11. All garbage bags shall be tightly fastened and shall remain in the Park Pavilion.
12. Alcoholic beverages shall remain, at all times, inside the Park Pavilion.

**SIGNATURE**

By signing this application, I acknowledge that I have read and agree to abide by the Gary Park Department permit rules and regulations, including the cancellation policy. I also agree that I am solely responsible for the actions and conduct of my guests, invitees, participants, spectator, contractors and for assuring the compliance with all applicable rules and regulations pertaining to my permit. I understand and agree that my security deposit shall be forfeited for any violation of this agreement.

I hereby assume all responsibility for and agree to indemnify, save and hold harmless, and at the Gary Park Department's option, defend the Park Department, its Commissioners, officers, employees, volunteers, contractors and agents (collectively, the "Indemnitees") against any losses, claims, damages, liabilities actions, suits, proceedings, costs or expenses that the Indemnitees may suffer, incur or sustain or for which it or they may become liable resulting from, arising out of or relating to any negligence or intentional misconduct by myself as applicant, and any guests, invitees, participants, spectators, including any officers, employees, contractors agents or persons under a sponsoring organization's control in connection with this permit. My obligation to indemnify the Gary Park Department's Indemnitees shall survive the expiration or termination of this permit.

I do solemnly swear that all answers given and statements made on this application are full and true to the best of my knowledge. I am 18 years of age or older and I have read the terms and conditions set forth in this document and agree to abide by them.

\_\_\_\_\_  
NAME OF APPLICANT (Please print)

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE