BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES
Meeting Date: May 11, 2022

MEMBERS
TRENT A. MCCAIN ESQ., PRESIDENT ~ **PRESENT**
ARLENE D. COLVIN ESQ, VICE PRESIDENT~ **ABSENT**
ANGELA LOCKETT ESQ, MEMBER ~ **PRESENT**
MARIANETTA L. BARBER, CLERK

MINUTES

APPROVAL OF MEETING MINUTES
May 4, 2022
– Adopted & Approved
A. Lockett – Yes
T. McCain – Yes

CLAIMS

Ratification of Claims Paid on May 6, 2022

- **110-1 – GENERAL FUND** **$1,397.50**

TOTAL CLAIMS PAID **$1,397.50**
– Approved
A. Lockett - Yes
T. McCain – Yes

Approval of Claims to be Paid on May 6, 2022

110-1 – GENERAL FUND		$665,473.89
220-4 – PARK DEPARTMENT	$15,106.71	
221-1 – PARK ATHLETICS	$2,880.00	
221-2 – HEALTH/HUMAN SE	$2,421.76	
222-5 – VEHICLE AUCTION	$26,201.67	
222-6 – COMMUNITY DEVELOPMENT	$7,639.36	
222-8 – LAW ENF TRAIN	$5,050.00	
241-8 – BIO-TERRORISM	$1,169.28	
242-7 – COMP COURT	$1,250.00	

- 243-5 – ESG-SHELTERS $8,042.07
- 246-9 – HIV PREVENTION $932.95
- 248-9 – COVID-19 HEALTH $4,768.42
- 249-0 – COVID-19 ESG $6,506.00
- 249-3 – INFANT MORTALITY $1,670.00
- 250-4 – MEDIA FUND $3,187.64
- 252-8 – DOIT NON-REVERT $434.77
- 442-3 – CCI $6,636.00
- 444-5 – CONSOLIDATED AREA $21,062.50
- 444-7 – LAKEFRONT $1,207.50

SPECIAL REVENUE $1116,166.63

- 224-0 – PUBLIC SAFETY INCOME TAX $18,575.45
- 242-6 – HOME PROGRAM $1,250.00
- 247-8 – BLIGHT ELIMINATION PRO $14,400.00
- 660-7 – MARQUETTE PARK $3,360.00
- 880-1 – FIRE PENSION $4,430.22

TOTAL CLAIMS TO BE PAID $823,656.19

– Approved

A. Lockett - Yes

T. McCain – Yes

CORRESPONDENCE AND AGREEMENTS

CORRESPONDENCE FROM THE REDEVELOPMENT COMMISSION

Resolution to transfer property to Indiana Board of Commissioners. Quitclaim deed and resolution to transfer property from the City of Gary to the Indiana Board of Commissioners.

– Approved

A. Lockett - Yes

T. McCain – Yes

CORRESPONDENCE FROM THE LAW DEPARTMENT

Resolution to authorize the exercise of the City's power of eminent domain if it becomes necessary to acquire property located on or about 3200 Grant St. Gary, IN 46408. The Appraised Value of the property is $3,500. The resolution authorizes the City Attorney to file petitions in Lake County Courts should it become necessary to acquire the property for the public road project.

– Approved

A. Lockett - Yes

T. McCain – Yes

CORRESPONDENCE FROM THE PUBLIC WORKS DEPARTMENT

Request for Driveway Permit - Booras Builders LLC – 1111 Vigo Street. Booras Builders LLC has requested a driveway permit at the subject location. The contractor will be installing a new driveway for a single family home. We have reviewed the enclosed application and have no objections.

Recommendation is contingent upon:

1. **The fee shall be $74 per the City's Schedule of Fees ordinance.**
2. **The attached Right-of-Way Permit Requirements shall be followed, specifically the pavement cross section.**

– Approved

A. Lockett - Yes
T. McCain – Yes

Contract with Beautifully Done Lawn & Garden to mow and clear debris in the assigned areas within the City or Gary at assigned locations. The term of the Contract is from May 1, 2022 until September 30, 2022. Contractor shall be paid an amount not to exceed $15,000.00.

– Approved

A. Lockett - Yes
T. McCain – Yes

Contract with Cruz Crewz, LLC to mow and clear debris in the assigned areas within the City or Gary at assigned locations. The term of the Contract is from May 1, 2022 until September 30, 2022. Contractor shall be paid an amount not to exceed $15,000.00.

– Approved

A. Lockett - Yes
T. McCain – Yes

Contract with DeVine Landscaping to mow and clear debris in the assigned areas within the City or Gary at assigned locations. The term of the Contract is from May 1, 2022 until September 30, 2022. Contractor shall be paid an amount not to exceed $15,000.00.

– Approved

A. Lockett - Yes
T. McCain – Yes

Contract with Express Lawn Care & Snow Removal to mow and clear debris in the assigned areas within the City or Gary at assigned locations. The term of the Contract is from May 1, 2022 until September 30, 2022. Contractor shall be paid an amount not to exceed $10,000.00.

– Approved

A. Lockett - Yes
T. McCain – Yes

Contract with Gary Lawn Doctors, LLC to mow and clear debris in the assigned areas within the City or Gary at assigned locations. The term of the Contract is from May 1, 2022 until September 30, 2022. Contractor shall be paid an amount not to exceed $15,000.00.

– Approved

A. Lockett - Yes

T. McCain – Yes

Contract with Lakewood Smith's LLC to mow and clear debris in the assigned areas within the City or Gary at assigned locations. The term of the Contract is from May 1, 2022 until September 30, 2022. Contractor shall be paid an amount not to exceed $15,000.00.

– Approved

A. Lockett - Yes
T. McCain – Yes

Contract with Rough Hands Landscape Co. to mow and clear debris in the assigned areas within the City or Gary at assigned locations. The term of the Contract is from May 1, 2022 until September 30, 2022. Contractor shall be paid an amount not to exceed $15,000.00.

– Approved

A. Lockett - Yes
T. McCain – Yes

Request for Permit to Restrict Traffic and Open Cut ROW – NIPSCO – 2544 East 15th Place. NIPSCO has requested a permit to retire a gas valve which involves restricting traffic and open cutting the City right-of-way. The entire project will take place from June to October 2022, but NIPSCO has requested a permit through December 2022 to complete restoration. If the Board approves, we recommend granting NIPSCO a permit contingent upon:

1. Payment of the $1,000 fee per ordinance.
2. All Right-of-Way Permit Requirements shall be followed.
3. Petitioner shall provide a 72-hour notice before restricting traffic or working within the City's right-of-way.
4. Petitioner shall notify Public Works upon completion to schedule a final inspection

– Approved

A. Lockett - Yes
T. McCain – Yes

Request for Permit to Replace Water Main – Indiana American Water/H&G Underground:

- 47th Avenue – Delaware Street to Georgia Street
- 46th Avenue – Maryland Street to Carolina Street
- Alley east of Tyler Street from 38th Avenue to Railroad
- 35th Court, 35th Place, 36th Avenue, 36th Place & 37th Avenue from Georgia Street to Mississippi Street

H&G Underground Utilities LLC has requested a permit on behalf of Indiana American Water to replace water main at the subjection locations. The traffic control method has been reviewed and is acceptable. The work is expected to start upon approval and last through 8/31/22.

Recommendation is contingent upon:

1. Payment of the $1,000 fee or recoverable costs, whichever is greater (per ordinance).
2. All Right-of-Way permit requirements shall be followed.
3. Petitioner shall notify affected property & Business Owners, Police, Fire, and Board of Public Works 72 hours prior to starting work. The traffic plan must be strictly followed. Full closures of Lake Street will not be allowed.

4. **Petitioner shall provide weekly status updates and notify Public Works upon completion of work segments to schedule a final inspections of restoration.**

– Approved

A. Lockett - Yes
T. McCain – Yes

CORRESPONDENCE FROM THE HUMAN RESOURCES DEPARTMENT

Contract with Concentra Medical Centers to provide occupational health and medical services. The term of the Contract is from April 1, 2022 until December 31, 2022. The amount of the Contract shall not exceed $45,000.00.

– Approved

A. Lockett - Yes
T. McCain – Yes

CORRESPONDENCE FROM THE OFFICE OF SUSTAINABILITY AND ENVIRONMENTAL AFFAIRS

Ratification of Contract with Engineered Maintenance to perform maintenance and repairs to electrical components at the Gary Sanitary Landfill. The term of the Contract is from November 1, 2021 until December 31, 2022. The amount of the Contract shall not exceed $20,460.

– Approved

A. Colvin - Yes
T. McCain – Yes

Request to Advertise – City of Gary Project – Closed Gary Landfill – Gas Collection and Control System Improvements. CDM Smith Inc. has prepared plans and specifications for the required improvements at the closed landfill south and east of 15th Ave and Colfax Street. The documents were reviewed and found acceptable. The recommendation is for the Board to approve advertising for proposals per the attached notice to bidders.

– Approved

A. Lockett - Yes
T. McCain – Yes

UNFINISHED BUSINESS ~ None
NEW BUSINESS ~ None
PUBLIC COMMENTS ~ Board President McCain offered a reminder that the deadline for the Summer Youth Employment program is Friday, May 13, 2022.

APPROVED and ADOPTED on May 18, 2022.

Trent A. McCain, President

Arlene D. Colvin, Vice President

Angela Lockett, Member