

JEROME A. PRINCE CITY OF GARY
Mayor DEPARTMENT (

CITY OF GARY DEPARTMENT OF ZONING 401 BROADWAY, SUITE 307 GARY, INDIANA 46402 Carla McVea
Interim Zoning Admin.
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zoning@gary.gov
https://gary.gov/zoning/

ZONING COMPLIANCE LETTER REQUEST FORM

What is a zoning compliance letter?

A zoning compliance letter provides documentation as to whether existing structures and uses comply with the zoning classification and link(s) to the relevant municipal code and/or plan, and notification of any known zoning violations for the requested, contiguous parcels within the jurisdiction of the City of Gary, Indiana. Requests for properties in unincorporated Lake County should be directed to Lake County. Zoning compliance requests for non-contiguous parcels must be submitted separately. The fee for a zoning compliance letter is \$100 (paid when submitting the application) plus \$100 per hour of research required.

Applicant name

Applicant address

Address to mail the letter, if requested

(leave blank if same as applicant address)

Applicant email address

Applicant phone number

Applicant signature

Date of request

Site address

Parcel number

Legal address

Note: Parcel and legal addresses can be found <u>here</u>.

How do I request a zoning verification letter?

Submit this request form along with payment (check or money order made out to the City of Gary) to:

Zoning Department 401 Broadway, #307 Gary, Indiana 46402

What will I receive?

You will receive a letter and map by email and/or mail. Check the box indicating your requested modes of delivery: email mail both